

PHOENIXVILLE BOROUGH COUNCIL

Tuesday, March 13, 2018

7:00 PM

MINUTES

(Minutes approved by Borough Council on April 10, 2018)

I. Moment of Silence/Pledge of Allegiance

II. Roll Call

Mr. Kovaleski, President	Present
Mr. Burckley	Present
Mr. Dalton	Arrived 7:11pm
Ms. Doherty	Present
Ms. Dugan	Present
Mr. Ewald, Vice President	Present
Mr. Kirkner	Present
Mr. Soto	Present
Mayor Urscheler	Present
Mr. Krack, Borough Manager	Present
Lieutenant Marshall	Present
Solicitor Garner	Present

III. Consider Approval of the February 13, 2018 Regular Meeting Minutes.

Mr. Ewald made a Motion to approve the February 13, 2018 Regular Meeting Minutes. Seconded by Ms. Burckley.

Motion Approved 5-0-2. Ms. Doherty and Mr. Kirkner abstained as they were absent at the last meeting.

IV. Presentations

A. DCED Grant Award for All Abilities Playground – Senator Andrew Dinniman

Senator Dinniman congratulated the Borough on the Award of a Keystone Grant in the amount of \$25,000 dollars for the All Abilities Playground. The Senator was joined by the Kiwanis Members John and Linda Keenan, Recreation Board Members David and Kathy Gill and Recreation Director Melissa Gibbons.

V. Public Participation

Cathy Ingham, East Pikeland resident. She presented her proposal for maintaining the Belgium Blocks on Church Alley.

Dawn White, resident. She stated her desire for the blocks to be removed and have the road repaved.

Dr. David Saneck, resident. He stated he feels the blocks add to the charm of downtown and that they should not be removed.

Bev Zink, resident. She stated that the water issue adjacent to her property is still on going. She provided new photographs and offered to show the Council video of the water as it flows into the wooded area behind her home.

Cathy Zink, resident. She also expressed her rising concerns with the amount of water coming from the new homes on South Street. She hopes that Council and staff can address the issue quickly.

Elaine Hinkle, resident. She shared her frustrations with a sewer issue she has been experiencing at her home for the last four years. She is asking Council and staff for a permanent solution to her issue.

VI. Appointments/Public Resolutions

- A. Call for Residents interested in being appointed to various Boards and Commissions.

Mr. Kovaleski reminded the public there are openings for residents interested in applying for our various boards and commissions. Interested applicants should contact the Borough for more information.

- B. Consider request of Christopher Bauers for reappointment to the Planning Commission.

Mr. Ewald made a motion to reappoint Christopher Bauers to the Planning Commission with a term expiring on March 31, 2022. Seconded by Mr. Dalton.

Motion Approved 8-0.

- C. Consider request of Thomas Carnevale for reappointment to the Planning Commission.

Mr. Ewald made a motion to reappoint Thomas Carnevale to the Planning Commission with a term expiring on March 31, 2022. Seconded by Mr. Dalton.

Motion Approved 8-0.

- D. Consider resignation of Eileen Kollmer from the Tree Advisory Commission.

Mr. Ewald made a Motion to accept the resignation of Eileen Kollmer from the Tree Advisory Commission. Seconded by Mr. Dalton.

On the Question:

Mr. Kovaleski thanked Ms. Kollmer for her service and asked Mr. Krack to have a Resolution prepared for her for consideration at the April Council meeting.

Motion Approved 8-0.

- E. Consider application for Recreation Board, HARB, or Planning Commission from Samantha Anderson.

Mr. Soto made a Motion to appoint Ms. Anderson to the Civil Service Commission as an alternate with a term expiring on January 31, 2020. Seconded by Mr. Dalton.

On the Question:

Ms. Dugan asked Mr. Soto if he was certain that Ms. Anderson wanted to be appointed to the Civil Service Commission.

Mr. Soto stated that he spoke with Ms. Anderson on the phone about the available vacancies and that while it was not selected on the form she is willing to serve on the Civil Service Commission.

Motion Approved 8-0.

- F. Consider application for Human Relations Commission from Laura Abarca.

Applicant was not present. Will be considered in April.

VII. Communications/Council Participation

Mr. Kovaleski asked Mr. Krack for an update on Ms. Zink's concern.

Mr. Krack addressed the issue of the water on South Street and what plans are in place to correct the issue.

Mr. Kirkner stated that he would be reaching out to the Zink Family and asked about the release of escrow funds for this development.

Mr. Krack stated that the remaining funds have not yet been released.

Mr. Kovaleski asked for an update on Ms. Hinkle's issue.

Mr. Krack stated that staff will be reaching out to her to gain access to her home so that the sewer line can be videoed from inside her home.

VIII. Mayor's Report

Mayor Urscheler reported that eleven officers passed the exam for Corporeal. He thanked the EOC, Police Department, Borough staff and the public for their cooperation during

the snow emergency. He congratulated Sergeant Sutton and Officer Duchnosky for their assistance in the delivering of baby.

Mayor Urscheler reported on the activities of PUSH and their mission to help out most vulnerable residents and he encouraged participation in the Police Department Stop the Bleed training course.

IX. New Business

A. No Action to Report

X. Resolutions

A. Consider a Resolution regarding submission of a DCED Greenways, Trails and Recreation Program Grant application for the All Abilities Playground.

Mr. Krack stated this application is a request for additional funding for the All Abilities Playground in the amount of \$250,000.

Mr. Ewald made a Motion to approve a Resolution to submit a DCED Greenways, Trails and Recreation Program Grant application for the All Abilities Playground. Seconded by Mr. Dalton.

Motion Approved 7-0-1. Ms. Burckley abstained due to her involvement with the Jaycees.

B. Consider a Resolution appointing Tax Collection Committee (TCC) delegates to the Chester County Tax Collection Committee.

Mr. Ewald made a Motion to approve a Resolution appointing Tax Collection Committee (TCC) delegates to the Chester County Tax Collection Committee. Seconded by Mr. Dalton.

Motion Approved 8-0.

C. Consider a Resolution regarding submission of a PECO Green Region Open Space Program Grant for the Community Garden Bee Pollinator Project.

Mr. Krack explained this is a collaborative effort with the Beautification Advisory Commission to install a Bee Pollination Garden in the Borough.

Mr. Soto made a Motion to approve a Resolution to submit a PECO Green Region Open Space Program Grant for the Community Garden Bee Pollinator Project. Seconded by Mr. Dalton.

Motion Approved 8-0.

- D. Consider a Resolution regarding submission of a Landscapes 21st Century Fund Community Revitalization Program Grant for certain water main lines in the Borough.

Mr., Krack explained the water lines to be replaced are on Starr Street and Second Avenue.

Mr. Ewald made a Motion to approve a Resolution to submit a Landscapes 21st Century Fund Community Revitalization Program Grant for certain water main lines in the Borough. Seconded by Mr. Dalton.

Motion Approved 8-0.

XI. Public Hearings

XII. Reports of Committees, Boards, and Commissions

A. Planning Commission – **(Ewald)**

1. No Action to Report.

B. Historical Architectural Review Board – **(Dugan)**

1. Consider approval of the Sign Request for 10 North Main Street.
2. Consider approval of the Sign Request for 27 South Main Street.
3. Consider approval of the Sign Request for 239 Bridge Street.
4. Consider approval of the addition of a pergola for 148 Bridge Street.

Ms. Dugan made a Motion to approve items 1-4. Seconded by Mr. Dalton.

Motion Approved 8-0.

C. Regional Planning Committee – **(Ewald)**

Mr. Ewald reported work continues on the Regional Comprehensive Plan Update.

D. Recreation Board – **(Dugan)**

Ms. Dugan reported on camp signups for the summer, league registrations including Co-ed Softball, Family Night Out and the upcoming Easter Egg Hunt on March 24, 2018.

E. Beautification Advisory Commission – **(Soto)**

Mr. Soto reported on the activities of the commission including the Adopt-A-Park Program, the BAC Awards and the installation of a Pocket Park next to Vecchia Pizza on Bridge Street.

XIII. Council Action referred from Council Committees

A. Parks and Recreation Committee – (Soto, Dugan, and Kovaleski)

1. Consider a Temporary Community Event Application for Kiwanis KidFest at Reeves Park on Saturday, October 6, 2018 from 10:00 am to 5:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured. Rain date is Sunday, October 7, 2018.

Mr. Soto made a Motion to approve a Temporary Community Event Application for Kiwanis KidFest at Reeves Park on Saturday, October 6, 2018 from 10:00 am to 5:00 pm. Seconded by Mr. Ewald.

Motion Approved 7-0. Mr. Dalton out of the room.

2. Consider a Temporary Community Event Application for Phoenixville Farmer's Market from May 5, 2018 through April 28, 2019 on Saturdays from 7:30 am to 2:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to approve a Temporary Community Event Application for Phoenixville Farmer's Market from May 5, 2018 through April 28, 2019 on Saturdays from 7:30 am to 2:00 pm. Seconded by Mr. Ewald.

Motion Approved 8-0.

3. Consider a Temporary Community Event Application for the Recreation Department's Father's Day Celebration in Reservoir Park on Sunday, June 17, 2018 from 10:00 am to 6:00 pm. Rain date is Sunday, June 24, 2018.

Mr. Soto made a Motion to approve a Temporary Community Event Application for the Recreation Department's Father's Day Celebration in Reservoir Park on Sunday, June 17, 2018 from 10:00 am to 6:00 pm. Rain date is Sunday, June 24, 2018. Seconded by Mr. Dalton.

Motion Approved 7-0-1. Ms. Burckley abstained due to conflict of interest.

4. Consider a Temporary Community Event Application for the Recreation Department's Unity in the Community (Family Day) in Andre Thornton Park on Saturday, April 28, 2018 from 12:00 noon to 3:00 pm. Rain date is Sunday, April 29, 2018.

Mr. Soto made a Motion to approve a Temporary Community Event Application for the Recreation Department's Unity in the Community (Family Day) in Andre Thornton Park on Saturday, April 28, 2018 from 12:00 noon to 3:00 pm. Rain date is Sunday, April 29, 2018. Seconded by Mr. Kirkner.

Motion Approved 8-0.

5. Consider a Temporary Community Event Application for the HFS Panther Prowl 5K and 1M Fun Run at Reeves Park on Saturday, May 12, 2018 from 9:00 am to 11:00 am. Second Avenue from B Street to Main Street to be closed. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to approve a Temporary Community Event Application for the HFS Panther Prowl 5K and 1M Fun Run at Reeves Park on Saturday, May 12, 2018 from 9:00 am to 11:00 am. Seconded by Mr. Kirkner.

Motion Approved 8-0.

6. Consider Eagle Scout Proposal from Nicholas Deluca for Fisher Park.

Mr. Soto made a Motion to approve the Eagle Scout Proposal from Nicholas Deluca for Fisher Park. Seconded by Ms. Dugan.

On the Question:

Mr. Soto Explained the project that will install a staircase in Manavon Park to the Tennis Courts.

Ms. Doherty asked if the stairs will meet the needed requirements for construction.

Mr. Soto explained that the project will be overseen by Mr. Watson to ensure proper installation.

Motion Approved 8-0.

B. Policy Committee – (**Dalton**, Doherty, Kirkner, and Soto)

1. Consider Scheduling and Advertising a Public Hearing to consider an Ordinance Amendment to Chapter 21 "Streets and Sidewalks".

Mr. Dalton made a Motion to schedule and advertise a Public Hearing to consider an Ordinance Amendment to Chapter 21 "Streets and Sidewalks". Seconded by Mr. Soto.

Motion Approved 8-0.

2. Consider Committee recommendation that a copy of Resolution 2013-17 Ethics Policy be provided to all of the Borough's Boards, Commissions, Committees and elected officials.

Mr. Dalton made a Motion to provide a copy of Resolution 2013-17 Ethics Policy be provided to all of the Borough's Boards, Commissions, Committees and elected officials. Seconded by Mr. Soto.

Motion Approved 8-0.

C. Police and Personnel Committee – (**Burckley**, Doherty, and Ewald)

1. No Action to Report.

D. Infrastructure Committee – (**Ewald**, Burckley, Dalton, and Kovaleski)

1. Consider repurposing of Church Alley cobblestones and repaving the street.

Mr. Ewald made a Motion to approve the repurposing of the Church Alley Cobblestones. Seconded by Ms. Doherty.

On the Question:

Mr. Soto asked for more details on the repurposing.

Mr. Ewald explained that the Blocks would be reused at 10 N. Main Street in a retaining wall and to replace a gravel parking area.

Ms. Dugan made a motion to Table. Seconded by Mr. Soto

Motion to table Approved 5-3. Mr. Dalton, Ms. Doherty and Mr. Ewald voting No.

E. Finance Committee – (**Dugan**, Doherty, Kirkner, and Kovaleski)

1. Consider approval of the 2017 Pre-Paid dated 1/7/2018 - 2/12/2018 in the amount of \$719,569.51.
2. Consider approval of the 2018 Pre-Paid dated 1/7/2018 - 2/12/2018 in the amount of \$1,055,934.87.
3. Consider approval of the 2018 Pre-Paid ACH dated 1/31/2018 in the amount of \$2,037.81.

Ms. Dugan made a Motion to approve items 1-3. Seconded by Mr. Kirkner.

Motion Approved 8-0.

4. Consider Budget Increase 2018-01 in the amount of \$21,820 from Fund Balance to Crossing Guards (Contracted Services) to award the School Crossing Guard contract to All City Management Services and \$10,910 from Fund Balance to Safety, Permits & Licenses (PASD Crossing Guards) additional revenue.

Ms. Dugan made a Motion to award the contract and approve Budget Increase 2018-01. Seconded by Mr. Kirkner.

On the Question:

Mr. Soto asked if this request was because of the transition from in-house management to moving to the outside firm.

Ms. Dugan explained the request.

Mr. Kirkner stated moving to the outside firm will reduce the Borough's Workers Comp. Coverage.

Mr. Soto asked about open positions.

Mr. Krack explained the new firm would be hiring for our current openings.

Mr. Kirkner asked when the effective date will be and what will happen to the existing crossing guards.

Mr. Krack explained we are looking for an April 1, 2018 effective date and he understands that the firm does try to retain our existing crossing guards when they can.

Motion Approved 8-0.

XIV. Public Participation

Karl Bucus, resident, He stated that he would like to see both of the proposals for the cobblestones to be made public so that residents are more educated on the subject.

Mike Kajak, owner of 10 N. Main Street. He provided background on Cobblestones streets that are cited in Ms. Ingham's proposal. He stated that the move of the cobblestones to his property will still have them in the downtown where everyone can still enjoy them and the wear on them would be dramatically reduced.

Lydia Fenstermacher, resident. She stated that the cobblestones have been being discussed for the last two year and as a resident directly affected by them she would like to see them removed.

John Gombarick, Royersford resident. He stated that he would like to see the Borough repair the Cobblestone Street and leave it in place.

XV. Staff Reports

A. Manager

Mr. Krack reported that the University of Valley Forge Clean-Up Day will be held on April 11th in the Borough.

B. Assistant Manager

C. Police Chief

D. Fire Chief

E. Planning and Codes

F. Public Works

G. Finance

H. Human Resources

XVI. Old Business - None

XVII. Executive Session – None

XIII. Adjournment 8:36 pm. Mr. Dalton made a Motion to adjourn. Seconded by Mr. Kirkner.

E. Jean Krack
Borough Manager

Transcribed by: Jennifer Logan
Administrative Assistant
March 2018