PHOENIXVILLE POLICE DEPARTMENT

BURGLARY PROPERTY LIST

Report Number: _____

Name: _____

Street Address: _____

City:_____, **PA Zip:**_____ **Telephone:**_____

The Phoenixville Police Department will be investigating as thoroughly as possible the burglary that occurred at your property. It is important that we have a list of all property that was stolen from you. We, therefore, suggest that you:

Check your home and/or personal property and determine what is missing and list those items on this form. Take your time and do this as thoroughly as possible. We would like to have the information within forty-eight hours, keeping in mind that any additional items discovered missing can be added to the list.

Describe the items as completely as possible, including all information available. For items with model and serial numbers, such as TV's, VCR's, laptop computers etc., make every effort to include these numbers. If you do not have a record of those numbers, you may be able to obtain them from the store where you purchased the items. Include prices of each item even if you have to make an estimate. Describe the items as completely as possible, including all information available.

Keep a duplicate copy of this form for your records. Drop off, fax or mail this form to:

Phoenixville Police Department, Attn: Investigations, 351 Bridge Street, Phoenixville, PA 19460 FAX: 610-933-9114

Qty	Category	Brand Name	Model No.	Serial No.	Description	Value

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