

**Parks and Recreation Committee Meeting**  
**Tuesday, July 17, 2018**  
**6:00 pm**

**MINUTES**

Committee: Chairman, Mr. Soto, Ms. Dugan and Mr. Kovaleski

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, and Mr. Watson

- I. Call to Order at 6:05 pm. All present except Mr. Soto who was excused.
- II. Public Participation - None
- III. Committee Member Updates/Discussions
  - A. Parks Comprehensive Plan – Ongoing.
  - B. Update on Community Center Project.

Mr. Krack provided a updated status of the project and noted that the Borough's Financial Advisor would be making a project presentation at the Finance Committee meeting on Tuesday, July 24.

- IV. New Business
  - A. Discussion regarding a proposed Gazebo in Fisher Park by the DiGirolomo Family.

Mr. DiGirolomo provided background on their family's proposal to acquire and install an approximate 12' round gazebo in Fisher Park.

Mr. Kovaleski made a Motion to recommend Council approve the project. Seconded by Ms. Dugan. Motion passed 2-0.
  - B. Consider a Temporary Community Event Application for the Citizen Advocacy 32nd Annual Phoenixville Run on Saturday, October 27, 2018 in Reeves Park from 7:00 am to 11:00 am. Second Avenue to be closed from between Starr Street and Main Street.

Ms. Dugan made a Motion to recommend Council approve the event. Seconded by Mr. Kovaleski. Motion passed 2-0.

- C. Consider TCE for Club “A” Picnic from 11:00 am to 6:00 pm on Sunday, August 19, 2018 in Reservoir Park. No Street Closures.

Ms. Dugan made a Motion to recommend Council approve the event. Seconded by Mr. Kovaleski. Motion passed 2-0.

- D. Consider a Temporary Community Event Application for the Holiday Parade, Winter Wonderland Village, and Tree Lighting Ceremony on Friday, December 7, 2018 from 5:00 pm to 9:30 pm. Bridge Street being closed from Church Street to Starr Street from 5:30 to 8:30 pm. Bridge and Main Street Parking Lot to be closed from 12:00 noon to 10:00 pm.

Ms. Getzfread provided background why the Phoenixville First Group was taking over the event previously managed by the Kiwanis Club and background on the addition of the Winter Wonderland Village.

Ms. Dugan made a Motion to recommend Council approve the event. Seconded by Mr. Kovaleski. Motion passed 2-0.

- E. Consider Temporary Community Event Application for the Firebird Festival from 4:00 pm to 10:00 pm on Saturday, December 8, 2018. High Street to be closed from 12:00 noon to 10:00 pm between St. Mary’s Street and Northridge Drive. The following are recommended additional conditions of approval:

1. Copy of a valid Certificate of Insurance naming the Borough as an Additional Insured.
2. Number of Port-a-Potties required is based on Staff review.
3. The bus routes are clearly defined with a map and approved by Staff.
4. No external burning or receptacles for burning or heating.
5. A warming tent shall be provided in case of inclement weather as determine by the Fire Chief.
6. Any amplified sound shall cease at 8:30 pm.
7. The placement of the firebird is located in the 25x25 area laid out by the Public Works Director.
8. The main structure body and head of the bird shall fir in the area laid out and to be no taller than 20ft.
9. Camping is not allowed in the Borough Parks.
10. All conditions of the application are to be met before a permit is issued.
11. Weather permitting, the site will be remediated and cleaned up within seven days of the event.
12. Applicant will post a \$5,000 Escrow.
13. The Borough will contract with its vendor to repair any damages to the site using the Escrow with any remaining funds returned to the Applicant.

Noting there was no representation to discuss the application, Ms. Dugan made a Motion to recommend this item be tabled until the August Committee meeting. Seconded by Mr. Kovaleski. Motion passed 2-0.

F. Discussion regarding fertilizing/spraying of Borough Parks.

Mr. Krack and Ms. Gibbons provided background on how the Borough's vendor was managing the process of improving the parks and the concerns of neighbors adjacent to Friendship Park. Ms. Gibbons stated that neighbors were notified of the process and were asked to provide contact information so that the Recreation Department could notify residents in a more timely manner.

G. Consider approval of Recreation Department Logo.

The Committee reviewed the four variations and the two recommendation which came from the Recreation Board. The Committee made several suggestions. Ms. Getzfread and Ms. Gibbons will work with Staff to provide another set of examples prior to the next committee meeting.

H. Ms. Gibbons announced that the Latino Soccer League has rented out the Friendship Field on Sunday, July 29 from 8:00 am to 6:00 pm for a Regional Soccer Tournament.

V. Current Focus Business

A. Update on All Abilities playground equipment at Reeves Park

Mr. Krack and Ms. Gibbons had nothing new to report.

VI. Presentations - None

VII Adjournment at 6:33 pm by Mr. Kovaleski.

Next Meeting Date: Tuesday, August 21, 2018 at 6:00 pm