



Borough of Phoenixville
 351 Bridge Street
 Phoenixville, PA 19460
 Phone (610) 933-8801
www.phoenixville.org

Permit #:	_____
Permit Fee:	_____ \$50
Application Fee:	_____ \$50
PA Surcharge	_____ N/A
Inspection Fee:	_____ N/A
Total:	_____ \$100

Sign Permit Application

Residential Commercial

Property Information: (Please Print)

Property Address: _____
 Owner Name: _____
 Phone: _____ Cell: _____ Email: _____
 Tax Parcel Number: _____ Zoning District: _____

Applicant Information:

Name: _____
 Address: _____
 Phone: _____ Cell: _____ Email: _____

Contractor/Vendor Information:

Company Name: _____
 Primary Contact: _____
 Address: _____
 Phone: _____ Cell: _____ Email: _____
 Type & Registration #: _____

Type of Work to be Performed:

New Sign Sign Relocation Temporary Permanent

Total Cost of Project: _____

Is the property in the Historic District? _____

If the property is in the Historic District, this application SHALL be accompanied by an Application for the Historic Architectural Review Board.

Project Description: _____

Your application will not be reviewed until all of the required information has been provided to the Borough of Phoenixville. In accordance to the PA State Uniform Construction Code, the Building Code Official shall approve or deny the application in whole or in part, within 15 days for residential and 30 days for commercial projects.

Sign Type - select one per sign

- Awning
- Canopy
- Development
- Fascia
- Freestanding
- Hanging Shingle
- Nameplate
- Projecting
- Wall
- Window
- Electronic Message Display (Corridor Development District Only - Conditional Use)
- Other: _____

All sign applications shall include photographs of the property and a scale rendering of the sign location/installation.

All signs shall be subject to the provisions and definitions therein of the Phoenixville Borough Zoning Code §27-606

On August 9, 2011, Phoenixville Borough Council adopted the "Neighborhood Blight Protections and Enforcement" Ordinance 2180, that enables Borough Staff to deny any permit application if the owner of said property, on that or any other property owned in the Commonwealth, (1) has Tax and/or Municipal Services delinquencies on account of the actions of the Owner; or (2) has a Serious Violation with having no corrective, Substantial Steps in place. A printed copy of this ordinance is available upon request at the Borough Code Enforcement Department.

Borough of Phoenixville Code Chapter 27, Part 602.1.E.3: Performing any construction operation or operating or permitting the operation of any tools or equipment used in construction, drilling or demolition work between the hours of 6:00 p.m. and 8:00 a.m. or at any time on weekends, if such operation creates a noise disturbance across a real property boundary line or within a noise-sensitive zone. This section does not apply to domestic power tools or to vehicles which are designed for transportation use on public highways.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction. Construction shall comply with all Borough Codes and the most current ICC Building Codes as adopted by the Commonwealth of Pennsylvania. Building/Structure shall also comply with the American Disabilities Act of 1990 where applicable. I have examined this application, its requirements and to my knowledge and belief, is a true, correct and complete application.

Applicant's Signature: _____ Date: _____

I would like: To be called to pick up the permit upon approval To have the permit mailed

OFFICE USE ONLY

Submitted Documents:

Property/Sign Photos/Renderings:	YES	NO	
Application Completion:	YES	NO	
Signature of Applicant:	YES	NO	
Accepted/Returned by: _____			Date: _____

Ordinance 2180 Clearance: _____ Date: _____

Zoning Officer: _____ Date: _____