



# The Borough of Phoenixville

351 Bridge Street - 2nd Floor Phoenixville, PA 19460

Phone: (610) 933-8801 [www.phoenixville.org](http://www.phoenixville.org)

## Memorial Bench Order Form

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Bench Information:

Benches are ONLY ordered two times a year March and September. It normally takes 4-6 weeks from when a bench is ordered until it is actually installed. All benches are 6' in length, cedar-colored and made from recycled lumber. No flowers, shrubs or other decorations are permitted with the bench, without prior approval from the Borough Manager.

**Location preference:** \_\_\_\_\_

(Specific park and area)

The Borough reserves the right to change location based on surrounding conditions .

### Plaque Information:

All plaques are bronze metal and are approximately 10" long x 3 1/2" high and can contain up to 4 lines. Donors provide appropriate wording for plaques and then will be sent a proof for review and approval. Borough of Phoenixville is not responsible to replace any plaques that may be damaged or stolen. Please indicate below the wording you would like on the plaque.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cost:** \$900.00(Subject to Change) Checks should be made payable to **The Borough of Phoenixville.**

This price includes:

- 6' Bench
- Bronze Plaque
- Labor to assemble bench, mount plaque and install bench at final location as approved by The Borough of Phoenixville.

Mail this form and check to:  
Borough of Phoenixville  
Attn: Memorial Bench Program  
351 Bridge Street, 2<sup>nd</sup> Floor  
Phoenixville, Pa 19460

**FULL PAYMENT IS REQUIRED BEFORE ANY BENCHES OR PLAQUES ARE ORDERED**