

*Borough of Phoenixville  
Master Schedule of Fees  
Effective January 1, 2021*

**Applicants are responsible to review all Borough Subdivision and Land Development Ordinances and Zoning Ordinances for determining plan compliance, waivers and/or variances.**

**Zoning – All application fees are Non-refundable**

**Application Fees**

Curative Amendment .....	\$ 500.00
Conditional Use	
Residential Application Fee .....	\$ 150.00
Commercial Application Fee.....	\$ 500.00
Special Exception	
Residential Application Fee .....	\$ 250.00
Commercial Application Fee.....	\$ 500.00
Variance or Appeal applications	
Residential Application Fee .....	\$ 250.00
Commercial Application Fee.....	\$ 500.00

**Escrow Deposit**

Curative Amendment .....	\$ 1,000.00
Conditional Use	
Residential .....	\$ 500.00
Commercial.....	\$ 1,000.00
Special Exception	
Residential .....	\$ 500.00
Commercial.....	\$ 1,000.00
Variance or Appeal	
Residential .....	\$ 800.00
Commercial.....	\$ 2,000.00

**Subdivision and/or Land Development Plan – All application fees are Non-refundable**

**Subdivision Only OR Land Development Only Application Fees**

Sketch Plan Review .....	\$ 250.00
Preliminary/Final Review	
Minor Residential .....	\$ 750.00
Major Residential .....	\$ 1,500.00
Minor Commercial .....	\$ 1,000.00
Major Commercial .....	\$ 1,500.00

**Escrow Deposit**

Sketch Plan.....	\$ 500.00
Preliminary/Final	
Minor Residential.....	\$ 2,000.00
Major Residential.....	\$ 4,000.00
Minor Commercial.....	\$ 2,500.00
Major Commercial.....	\$ 5,000.00
Phoenixville Regional Planning Committee.....	As estimated by PRPC Planner

**Subdivision AND Land Development Application Fees**

Sketch Plan Review.....	\$ 250.00
Preliminary/Final Review	
Minor Residential.....	\$ 1,500.00
Major Residential.....	\$ 3,000.00
Minor Commercial.....	\$ 2,000.00
Major Commercial.....	\$ 3,000.00

**Escrow Deposit**

Sketch Plan.....	\$ 500.00
Preliminary/Final	
Minor Residential.....	\$ 4,000.00
Major Residential.....	\$ 8,000.00
Minor Commercial.....	\$ 5,000.00
Major Commercial.....	\$ 10,000.00
Phoenixville Regional Planning Committee.....	As estimated by PRPC Planner

**Administrative Fees**

**Act 46**

Residential approval verification fee.....	Per review \$ 100.00
Commercial approval verification fee.....	Per review \$ 500.00
Extension of approval.....	25% of original application fee not to exceed \$ 5,000.00

**Appeals Board**

Uniform Construction Code.....	\$ 250.00
International Fire Code.....	\$ 250.00

**Attorney, Engineer, other Consultant or Contractor Fees**.....As invoiced

**Borough Personnel Fee**

Utility Worker Public Works.....	(Per Hour) \$ 75.00
Police.....	(Per Hour) \$ 120.00

**Check Fee** (returned)..... \$ 30.00

**Copying records**..... per page \$ 0.25

**Mailing** - Cost of mailing will be the actual charge based on type (regular, overnight, two-day, etc.) as requested by the applicant.

**Notary Service – Non-Residents**

Affidavits, Verification, Certificates, Oaths.....	\$ 5.00
Acknowledgements.....	\$ 5.00
Each additional name.....	\$ 2.00
Depositions and Protests (per page).....	\$ 3.00

Online Processing Fee.....As invoiced

**Zoning Determination or Verification Letter**..... \$ 250.00

## **Building and Zoning Permits**

**PA Permit surcharge on Uniform Construction Code permits**..... \$ 4.50

### **Application**

Residential ..... \$ 25.00  
 Commercial..... \$ 50.00

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL - All Construction costs are to be calculated by the applicant. If disputed, Building Code Official will use square foot values from the ICC "Valuation Chart"

### **Building**.....

Residential – New - Outside dimensions including: garages, basement fit outs, crawlspaces and attic conversions, porch enclosures and additions (increase in livable area)

Minimum..... \$ 150.00  
 Per square foot cost..... per sq. ft. \$1.25

#### Residential – Alterations/Finishes, Renovations

Minimum..... \$ 50.00  
 Up to 500 square feet ..... per sq. ft. \$ 0.50  
 501 square feet or more..... per sq. ft. \$ 0.25

#### Commercial – New

Minimum..... \$ 350.00  
 One (1) percent of ..... Estimated Cost

#### Commercial – Existing (Tenant Fit-Outs, Alterations)

Minimum..... \$ 175.00  
 One (1) percent of ..... Estimated Cost

#### Alarms

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_  
 Residential - New ..... minimum \$ 100.00  
 Residential - Replacement..... minimum \$ 40.00  
 Commercial - New..... minimum \$ 200.00  
 Commercial - Replacement ..... minimum \$ 100.00

#### Electrical

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_  
 Residential - New ..... minimum \$ 100.00  
 Residential - Replacement..... minimum \$ 40.00  
 Commercial - New..... minimum \$ 200.00  
 Commercial - Replacement ..... minimum \$ 100.00

#### HVAC

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_  
 Residential - New ..... minimum \$ 100.00  
 Residential - Replacement..... minimum \$ 40.00  
 Commercial - New..... minimum \$ 200.00  
 Commercial - Replacement ..... minimum \$ 100.00

#### Plumbing

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_  
 Residential - New ..... minimum \$ 100.00  
 Residential - Replacement..... minimum \$ 40.00  
 Commercial - New..... minimum \$ 200.00  
 Commercial - Replacement ..... minimum \$ 100.00

#### Sprinklers

Calculated at 1 % of estimated costs ..... \$ \_\_\_\_\_  
 Residential - New ..... minimum \$ 100.00

Residential - Replacement.....	minimum \$ 40.00
Commercial - New.....	minimum \$ 200.00
Commercial - Replacement .....	minimum \$ 100.00
<b>Any other Permanent System</b>	
Calculated at 1 % of estimated costs.....	\$ _____
Residential - New .....	minimum \$ 100.00
Residential - Replacement.....	minimum \$ 40.00
Commercial - New.....	minimum \$ 200.00
Commercial - Replacement .....	minimum \$ 100.00
<b>Construction Code Plan Review</b> .....	As calculated by the Building Code Official per Project
<b>Construction Inspection</b> .....	As calculated by the Building Code Official per Project
<b>Deck</b> .....	per structure \$ 50.00
<b>Fencing</b> .....	\$ 75.00
<b>Fire Safety Inspections and Services - Annual</b>	
0-999 sf.....	\$ 75.00
1,000 – 3,999 sf.....	\$ 110.00
4,000 – 12,4999 sf.....	\$ 150.00
12,500 – 24,999 sf.....	\$ 200.00
25,000 – 49,999 sf.....	\$ 300.00
50,000 – 99,999 sf.....	\$ 450.00
100,000 sf. and more.....	\$ 1,000.00
High Hazard.....	\$ 1,250.00
Re-inspections .....	Per hour \$ 85.00
<b>Pool</b>	
Above-ground (over 24” of water) .....	\$ 50.00
In-ground .....	\$ 150.00
Hot tubs .....	\$ 50.00
<b>Re- Roofing</b>	
Commercial Non-structural.....	\$ 350.00
Commercial Structural	
Calculated per square feet.....	per sq. ft. \$ 1.50
Minimum fee.....	minimum \$ 100.00
Residential .....	\$ 75.00
<b>Sheds</b> .....	\$ 50.00
<b>Sidewalks, Curbs and Driveways</b> .....	\$ 25.00
<b>Signs</b> (Plus application fee)	
Permanent.....	per sign \$ 50.00
<b>Street Opening</b>	
Permit .....	\$ 100.00
<b>Wireless - Small Cell Antenna</b>	
Permit – Co-location .....	\$ 500.00
Additional Antenna – Co-location .....	per additional antenna \$ 100.00
Permit – New Pole.....	per pole \$ 1,000.00
Recurring Fee – Annually on January 1 .....	per antenna \$ 270.00

## Licenses

<b>Electrical, Plumbers and General Contractors</b> ** <u>Except as set forth in Act 132 of 2008</u>	
Major (3 or more persons per company).....	\$ 250.00
Minor (2 or less persons per company).....	\$ 150.00
<b>Food Trucks (On private Property)</b>	
Per Month .....	\$ 75.00
<b>Peddler &amp; Soliciting (Per Person)</b>	
Daily.....	\$ 25.00
Per Week .....	\$ 50.00
Per Month .....	\$ 100.00

Per Year (Not pro-rated)..... \$ 250.00

**Miscellaneous**

**Barricades**

With lights ..... each \$ 10.00  
Without lights ..... each \$ 5.00

**Compost – Residential Screened**

Residents up to 3 yards .....FREE  
Additional yards .....cubic yard \$ 16.00  
Non-residents .....cubic yard \$ 16.00

**Compost – Commercial**

Commercial Contractors ..... Price available upon request

**Dumpster**

Town Center District – On Street (No Weekends) ..... 5 days \$ 25.00  
Town Center District – On Private Lot ..... 30 days \$ 75.00  
All other Zoning Districts (street or Private lot) ..... 30 days \$ 10.00

**Flags and Pennants (includes installation and removal)**..... each \$ 10.00

**Mulch – Residential Triple Ground**

Residents up to 3 yards .....FREE  
Additional yards .....cubic yard \$ 16.00  
Non-residents .....cubic yard \$ 16.00

**Mulch – Commercial**

Single Ground ..... Price available upon request  
Double Ground .....cubic yard \$ 16.00  
Triple Ground .....cubic yard \$ 21.00

**Municipal Services Certification (water, sewer, trash)**..... \$ 75.00

**Sludge** .....As invoiced

**Street Sign (Non-traffic)** .....As invoiced

**Tipping Fee (Brush, yard waste and leaves)** ..... \$ 25.00  
(Loads subject to inspection. Stumps and Logs over 24” will not be accepted.)

**Tree Replacement** .....As invoiced

**Other Applications and Permits**

**HARB Application** ..... \$ 50.00

**Sidewalk Cafe**

Application ..... \$ 50.00  
Per Chair ..... \$ 5.00

**Residential Rental (Annual)**

Dwelling Unit ..... per dwelling unit \$ 60.00  
Rooming Unit ..... per unit \$ 60.00  
Late Fee ..... per unit \$ 10.00  
Interest Charge ..... 10% per annum  
Interest Charge after 60 days ..... 10% per annum

**Storm Water Management**

Plan Review & Inspection Escrow – Single Family Home ..... \$ 1,500.00  
Plan Review & Inspection Escrow – All Others ..... \$ 2,000.00

Trees Work Permit ..... \$ 50.00

## Police and Parking Fees

<b>Accident Reports</b> .....	\$ 15.00
Audio or Video Recording .....	\$ 100.00
<b>Fingerprinting</b>	
Resident.....	\$ 10.00
Non-Resident.....	\$ 20.00
<b>Fire Police</b> .....	As invoiced
<b>Incident Reports</b> (Form 1 and Form 2) .....	per copied page \$0.25
<b>Immobilizing Vehicles (Additional Boot Fee)</b> .....	\$ 100.00
<b>Notary Service – Non-Borough Residents</b>	
Affidavits, Verification, Certificates, Oaths .....	\$ 5.00
Acknowledgements .....	\$ 5.00
Each additional name .....	\$ 2.00
Depositions and Protests (per page).....	\$ 3.00
<b>Parking Lot # 2 Rental</b> .....	Per hour \$ 60.00
<b>Parking Meter</b> .....	As Posted
<b>Parking Permit – Lots 1,3, and 4</b>	
Month.....	\$ 15.00
Quarter.....	\$ 35.00
Six Months .....	\$ 70.00
Annual.....	\$ 125.00
<b>Parking Permit – Residential Zone “A”</b>	
Annual (not pro-rated) .....	\$ 15.00
14 Days - Temporary.....	\$ 5.00
Guest - Annual.....	\$ 50.00
Business - Quarter.....	\$ 5.00
Contractor - Week .....	\$ 5.00
<b>Parking Permit Replacement</b> .....	\$ 5.00
<b>Parking Ticket</b> .....	\$ 20.00
<b>Parking Ticket</b> (in residential Zone “A” without a permit) .....	\$ 25.00
<b>Parking Ticket Late Fee</b> .....	\$ 5.00
<b>Street Closure Fee</b> (Excluding Parades).....	Per Block Per Day \$ 125.00
<b>Temporary No Parking - Space Reservation Town Center</b> .....	Per Spot Per Day \$ 25.00
<b>Temporary No Parking - Space Reservation All Others</b> .....	Per Spot Per Day \$ 10.00

## Recreation Fees

<b>Badminton</b>	
Resident - Per play .....	\$ 5.00
Non-Resident - Per play .....	\$ 6.00
<b>Basketball – Youth Papa League</b>	
Resident – Individual (10 games).....	\$ 40.00
Non-Resident – Individual (10 games).....	\$ 50.00
Sponsor .....	\$300.00
<b>Basketball – Men’s</b>	
Team (10 games) .....	\$ 625.00
<b>Basketball – Women’s</b>	
Team (10 games) .....	\$ 625.00
<b>Facility Rental</b>	
Athletic Field	
Resident (2 hours).....	\$ 25.00
Non-Resident (2 hours).....	\$ 50.00
Basketball Court	
Resident (2 hours).....	\$ 20.00

Non-Resident (2 hours).....	\$ 40.00
<b>Tennis Courts</b>	
Resident (Per court/per hour) .....	\$ 5.00
Non-Resident (Per court/per hour).....	\$ 10.00
<b>Civic Center</b>	
<b>Resident</b>	
One-time .....	\$ 50.00
Recurring .....	\$ 45.00
<b>Non-Resident</b>	
One-time .....	\$ 100.00
Recurring .....	\$ 95.00
<b>Use of Kitchen</b>	
Resident .....	\$ 20.00
Non-Resident .....	\$ 35.00
<b>Gingerbread House</b>	
Registration – individual .....	\$ 40.00
<b>Resident</b>	
2-day class – individual (per month).....	\$ 105.00
3-day class – individual (per month).....	\$ 135.00
<b>Late Fee</b> .....	\$ 10.00
<b>Non-Resident</b>	
2-day class – individual (per month).....	\$ 130.00
3-day class – individual (per month).....	\$ 165.00
<b>Late Fee</b> .....	\$ 10.00
<b>High School Volleyball League (High School Girls)</b>	
Team Fee .....	\$ 300.00
<b>Pickle Ball</b>	
Resident - Per play .....	\$ 5.00
Non-Resident - Per play .....	\$ 6.00
<b>Playground Program</b>	
Half Day .....	\$ 325.00
Full Day.....	\$ 475.00
<b>Reeves Park Summer Camp (6-12 years old) (six-week camp)</b>	
Full Day.....	\$ 475.00
<b>Rugby</b>	
Men's and Boys' Team .....	\$ 750.00
Women's Team .....	\$ 750.00
<b>Softball</b>	
<b>Spring</b>	
Coed Team .....	\$ 750.00
Men's Team .....	\$ 800.00
<b>Fall</b>	
Coed Team .....	\$ 450.00
<b>Sports N Fun Events</b>	
Resident - Per play .....	\$ 5.00
Non-Resident - Per play .....	\$ 6.00
<b>Summer Camp (3-5 years old) (six-week camp)</b>	
Resident.....	per week \$75.00
Non-Resident.....	per week \$ 90.00
<b>Tennis</b>	
Resident .....	\$100.00
Non-resident .....	\$125.00
<b>Winter Break Camp – Spring/Winter break</b>	
Resident.....	\$ 90.00
Non-Resident.....	\$135.00

**Winter Volleyball Clinic Jan-Feb (Mondays) Youth Girls ages 10-14**

Resident.....	\$ 70.00
Non-Resident.....	\$ 85.00

**Women’s Volleyball**

**Spring**

Competitive Team .....	\$ 325.00
Recreational Team.....	\$ 325.00

**Fall**

Competitive Team .....	\$ 325.00
Recreational Team.....	\$ 325.00

**Winter**

Competitive Team (10 games).....	\$ 300.00
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**Solid Waste/Trash**

(TCU = An individual residential dwelling unit, commercial unit, industrial unit or institutional unit.)

**Bulk Items – Residential**

Small Item.....	\$ 5.00
Medium Item.....	\$ 15.00
Large Item.....	\$ 25.00
Metal Item/Appliance .....	No Charge

**Toters**

Recycling (65 gallon).....	each FREE
Recycling (35 gallon).....	each FREE
Rubbish (65 gallon) .....	each \$ 65.00
Rubbish (35 gallon) .....	each \$ 45.00

<b>Trash Fee – Residential</b> .....	Per Quarter \$ 89.00
Late Fee.....	\$ 5.00
Interest Charge .....	10% per annum

**Bulk Items – Bulk Item pickups shall be done by appointment only on every other Monday. Payment shall be made in advance and are non-refundable. NO Electronics will be accepted.**

**Special Services**

<b>Application Fee</b> .....	\$ 50.00
Security Deposit .....	\$ 250.00

*(Borough reserves the right to increase the Security Deposit based on size of event)*

**Reeves Park** (includes Band Shell, Restrooms and Electric if desired)

**Resident**

Per Hour.....	\$ 25.00
Up to 4 Hours .....	\$ 75.00
Over 4 Hours.....	\$ 150.00

**Non-Resident**

Per Hour.....	\$ 50.00
Up to 4 Hours .....	\$ 150.00
Over 4 Hours.....	\$ 300.00

**All Other Parks**

**Resident**

Up to 4 Hours .....	\$ 25.00
Over 4 Hours.....	\$ 50.00

**Non-Resident**



Up to 4 Hours .....	\$ 50.00
Over 4 Hours .....	\$ 100.00
<b>Gazebo</b>	
Resident - Up to 4 Hours .....	\$ 10.00
Non-Resident – Up to 4 Hours .....	\$ 25.00
<b>Fire Department Apparatus</b>	
Engine .....	Per Hour \$ 350.00
Aerial/Ladder .....	Per Hour \$ 400.00
Rescue .....	Per Hour \$ 300.00
Squad/Utility/Support .....	Per hour \$ 150.00
Tanker/Tender .....	Per Hour \$ 300.00
Fire Police .....	As invoiced
<b>Pavilion</b>	
Resident - Up to 4 Hours .....	\$ 20.00
Non-Resident – Up to 4 Hours .....	\$ 100.00
<b>Band Stage- Mobile</b> .....	\$ 300.00
<b>Parking Lot # 2 Rental</b> .....	Per Hour \$60.00
<b>Trash &amp; Recycling Toters</b> .....	Per Set \$10.00

### Tax Collector Fees

<b>Real Estate Tax Certification (per up to three years certified) Fees</b> .....	\$ 10.00
<b>Real Estate Tax Duplicate (each year) Fees</b> .....	\$ 10.00
<b>Real Estate Tax Information (preparing and issuing written information) Fees</b> .....	\$ 25.00

### Use & Occupancy

#### **Property Transfer Permit**

##### **Residential**

Per UCC Definition, 1 & 2 Family Structures (includes 2 inspections) .....	\$ 100.00
Additional inspections .....	each \$ 50.00

##### **Commercial**

Per UCC Definition, 3+ Family Structures & all other non-residential uses <5000 SF .	\$ 300.00
5,000 – 15,000 SF .....	\$ 500.00
>15,000 SF .....	\$ 1,000.00

**Business Use Permit – Permanent (Zoning Review and Inspection)**..... \$ 150.00

**Business Use Permit – Seasonal/Quarterly** .....

**Home Business or Home Occupation, No Impact Permit**..... \$ 50.00

(Additional zoning processes and associated costs may apply. Consult Staff for Direction)

### Waste Water

#### **Bulk Sales**

Administrative Charge .....	\$ 5.18
Sales per thousand gallons .....	\$ 6.55
Interest Charge (calculated daily).....	10% per annum

**Infrastructure Improvement Fee (per EDU)** .....

**Connection Fee** .....

(A Connection Fee is a charge reflecting capital costs to property owners who desire or are required to connect to the Borough's waste water system. An Equivalent Dwelling Unit (EDU) is defined by the Borough to be the measure of volume and strength flow or expected flow of sanitary sewage equivalent to that generated by a single-family residential structure.)

## Water

### **Bulk Sales**

Administrative Charge .....	\$ 5.18
Sales per thousand gallons .....	\$ 8.70
Interest Charge (calculated daily).....	10% per annum
<b>Infrastructure Improvement Fee (per EDU) .....</b>	<b>Per Quarter \$ 7.50</b>
<b>Disconnection .....</b>	<b>\$ 25.00</b>
<b>Reconnection .....</b>	<b>\$ 25.00</b>
<b>Scheduling (termination of delinquent resident water) .....</b>	<b>\$ 25.00</b>
<b>Security Deposit .....</b>	<b>\$ 250.00</b>

### **Meter**

New.....	Actual Cost Plus 10%
Testing	
Up to 2" meters .....	\$ 50.00
2" to 8" meters (in line test) .....	As invoiced plus 10%
<b>Sleeve and Gate Valve .....</b>	<b>As invoiced plus 10%</b>

### **Hydrant – Private, Annual**

Borough .....	\$ 288.15
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### **Sprinkler (Annual Fee for non-metered)**

Borough	
Less than 8" .....	\$ 217.81
8" .....	\$ 288.15
10" .....	\$ 432.26
12" .....	\$ 650.43
16" .....	\$ 1,152.67

### **Connection Per Dwelling Unit (DU) or EDU Fees**

#### **Connection Fee**

(A connection fee is a fee associated with developing the capacity of the system to accommodate the extra demand placed on this system by the new customer's use.)

#### **Per Dwelling Unit (DU) Fees**

Single Unit.....	\$3,320.00
Ten Units or less .....	Per each DU \$ 1,500.00
11-25 Units .....	Per each DU \$ 1,250.00
26 units or more .....	Per each DU \$ 1,000.00
Commercial .....	As determined by Borough Engineer per EDU \$ 3,320.00