



# Borough of Phoenixville

## International Property Maintenance Code (IPMC) Board of Appeals Petition

Type or print legibly all requested information. If additional space is required, attach a separate 8-1/2"x11" sheet.

<b>Site/Property</b>	Borough File No. _____ Building or Structure Name _____ Owner/ Contractor/Tenant Name _____ Street Address _____ City _____ State _____ Zip Code _____
<b>Petitioner</b> (Contact Person)	Contact Person _____ Company Name _____ Street Address _____ City _____ State _____ Zip Code _____ Phone _____ Cell _____ E-mail Address _____
<b>Appeal of Code Official Decision</b>	Code Official Name _____ Date of Decision _____  An application for appeal shall be based on a claim that: <i>(please select one)</i> <ul style="list-style-type: none"><li><input type="radio"/> the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted,</li><li><input type="radio"/> the provisions of this code do not fully apply,</li><li><input type="radio"/> an equivalent method of protection, maintenance or safety is proposed.</li></ul> Detail the grounds for appealing this decision, citing provisions of the IPMC, or explaining how your proposed condition would be equivalent to that specified in the IPMC.

**Filing  
Requirements**

Submission requirements shall be as follows:

1. One copy of the completed **Borough of Phoenixville International Property Maintenance Code (IPMC) Board of Appeals Petition** and any additional information sheets.
2. One set of drawings, including floor plans or schematics or shop drawings depicting equivalent methods as required to represent your application.
3. Check or money order made payable to "Borough Phoenixville" according to the Schedule of Fees.

Mail or hand deliver the complete submission package to:

Borough of Phoenixville  
351 Bridge Street  
Second Floor  
Phoenixville, PA 19460

**Petitioner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_